



Ysgol Comins Coch  
**Comins Coch, Aberystwyth, Ceredigion. SY23 3BQ**  
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Tuesday, 6<sup>th</sup> September.

## Welcome Back

Dear Parents,

Welcome back to school and the school year 2016 - 2017. We extend a warm welcome to all the new children and their families who join our school this term. We also welcome Mrs Ruth Morgan who has joined us as Teacher of one of the Year 2 classes. We hope that everyone will settle quickly and be very happy here. For those of you who have had children transfer to secondary school this term we hope that they have enjoyed their first day and enjoy their new school.

The school photographer will be in school Thursday 8<sup>th</sup> of September. If you have younger children who you would like included in family photos please bring them in to school just before 9am and these photos will be taken first. All children will have their photos taken in their family groups. If you wish to have different arrangements (e.g. individual photos as well) please confirm this with your child's class teacher beforehand.

We remind all parents that Breakfast Club is free and you do not need to book, although it is useful if parents can complete a registration form. If your children are in school before 8.45am they must be in the club, and we remind everyone that neither parents nor children should enter classrooms before 8.45am. In order to safeguard all pupils we ask that parents vacate the building by 8.55am so that we may close the entrance doors. Pupils arriving after this time will be accompanied to their classrooms by a member of staff. Thank you for your co-operation.

**It is a requirement that pupils who access and use their ICT accounts at school agree to the safety guidance set out by the school and county policy. I therefore enclose a copy of the 'Acceptable use policy' for pupils of Years 3 - 6 and their parents to read, sign and return to school.**

After school Club is run by Mês Bach and you need to book directly with them when you require After School Club. You can get further information and place booking forms in their post box outside Mrs Davies' Office.

We would like to notify parents that occasionally staff may agree to administer medicines to children. **Where a parent makes a request for this support it must be accompanied by a completed form available from the main school entrance.**

We would like to remind you that children are expected to book school meals per half term. A change from meals to sandwiches (or vice versa) is done only at half and term breaks. Lunch money this year will be £2.35 per day (£11.75 per week). **Cheques for lunch money should be payable to "CCC" or "Ceredigion"**. All money sent to school must be in a sealed envelope with your child's name on it. Should you forget, there is always a supply of envelopes in the main school entrance. For parents who prefer to pay each half term, lunch money for this half term will be £82.25 and next half term will be £79.90. If there is any lunch money owing from last term we would be grateful if it could be paid as soon as possible. If you think you may be eligible for Free School Meals please ask for more information in confidence. **We do need additional staff for Lunchtime supervision from 12 -1pm. If you are interested in the post please contact Mrs Davies.**

We would also like to remind all parents that we do not allow any peanut products in school as these are very dangerous to some of our pupils. We also support the County Healthy Lunchbox initiative and promote healthy choices about what packed lunches should contain. We have

purchased 'cool blocks' to put in packed lunch bags and if you would like a 'cool block' please pick one up at reception. Can we also remind you that if you send a snack with your child for morning break, that the snack should be fruit only. We will operate the Fruit tuck shop again this year with fruit being available at 35p per item.

As mentioned in a letter from the Chair of Governors before the holidays, a meeting will be held on September 19<sup>th</sup> at 7pm. This meeting is to give you, as parents, an opportunity to meet with the Governors and the PTA. We hope you will be able to attend.

As is always the case, please do not hesitate to contact us with any questions you may have regarding these or any other matters.

We are looking forward to an exciting and enjoyable school year!

### **Staff at Comins Coch School. 2016 – 2017**

Bethan	Davies	Headteacher	Mandy	Daniel	Teaching Assistant FP
Sarah	Payne	Assistant Headteacher (Year 4/5)	Hawys	Hughes	Teaching Assistant FP
Caryl	Davies	Teacher Year 5/6	Sian	Jones	Teaching Assistant FP
Lee	Gower	Teacher Year 3/4	Sara	Jones	Teaching Assistant FP
Glesni	Roberts	Teacher Year 2 (Mon – Wed)	Alison	Mason	Teaching Assistant FP
Ceri	Callow	Assistant Headteacher (Year 2) (Wed – Fri)	Sioned	Jones	Teaching Assistant FP
Ruth	Morgan	Teacher Year 2	Angharad	Evans	Teaching Assistant (Y5)
Siwan	Davies	Teacher Year 1	Cerys	Gower-Jenkins	Teaching Assistant (Y6)
Rachel	Roberts	Teacher Dosbarth Derbyn	Sue	Hopkins	School Cook
Elaine	Thomas	HLTA	Janet	Lea	Catering Assistant
Adam	Lewis	HLTA	Sheila	Jones	Breakfast Club Supervisor / Catering
Helen	Williams	Teaching Assistant ALN	Jacqui	Ireland	Breakfast Club
Ellyw	Jenkins	Administration Assistant	Emma	Morgan	Breakfast & Lunchtime Supervisor
Rachel	Gregory	Violin.	Stephanie	Smith	Lunchtime Supervisor
Aidan	Hassan	Brass.	Rachael	Smith	Lunchtime Supervisor
Sally	Jones	Woodwind	Sian	Titley	Cleaner / Caretaker

## 2016 – 2017 Term Dates

#### TERM DATES FOR PUPILS

Term	Begin	Half-term		End	Number of school days
		Begin	End		
<b>Autumn 2016</b>	Monday 5 Sept 2016	Monday 24 Oct 2016	Friday 28 Oct 2016	Friday 16 Dec 2016	70
<b>Spring 2017</b>	Tuesday 3 Jan 2017	Monday 20 Feb 2017	Friday 24 Feb 2017	Friday 7 April 2017	64
<b>Summer 2017</b>	Tuesday 25 April 2017	Monday 29 May 2017	Friday 2 June 2017	Friday 21 July 2017	58
<b>Plus directed teachers' closure days</b> <b>Thurs 1 Sept 2016, Fri 2 Sept 2016 &amp; Mon 24 Apr 2017</b>					3
<b>TOTAL</b>					195

For your information there will be an Inset day on 18<sup>th</sup> November therefore school will be closed to pupils.