



## Welcome Back

Dear Parents,

Welcome back to school and the school year 2017 - 2018. We extend a warm welcome to all the new children and their families who join our school this term. It is with regret that I inform you that Mrs. Ruth Morgan has broken her leg and will not be at school for the immediate future. We wish her a speedy recovery. We welcome Miss Donna Davies who has joined us as a temporary teacher of the Year 3 class for the next few weeks. We also welcome Miss Nia Giles as a TA in the Year 1/2 class and Mrs Jane Jones as a temporary TA in year 6. We hope that everyone will settle quickly and be very happy here. For those of you who have had children transfer to secondary school this term we hope that they have enjoyed their first day and enjoy their new school.

The school photographer will be in school Thursday 14<sup>th</sup> of September. If you have younger children who you would like included in family photos please bring them in to school just before 9am and these photos will be taken first. All children will have their photos taken in their family groups. If you wish to have different arrangements (e.g. individual photos as well) please confirm this with your child's class teacher beforehand.

We remind all parents that Breakfast Club is free and you do not need to book, although it is useful if parents can complete a registration form. If your children are in school before 8.45am they must be in the club, and we remind everyone that children should not be in class before 8.45am. In order to safeguard all pupils we ask that parents do not go beyond the reception area of the school. Staff will be available to receive any messages from parents and to escort pupils to their classes. Thank you for your co-operation.

After school Club is run by Mês Bach and you need to book directly with them when you require After School Club. You can get further information and place booking forms in their post box outside Mrs Davies' Office.

**Swimming** will start next Monday, 11<sup>th</sup> September. The swimming timetable is as follows:

Autumn Term – First half term	Mr Gower & Mrs Ruth Morgan (Miss Donna Davies)
Autumn Term – Second half term	Miss Catrin Hughes & Mrs Sarah Payne
Spring Term – First half term	Mr Gower & Mrs Ruth Morgan (Miss Donna Davies)
Spring Term – Second half term	Miss Catrin Hughes & Mrs Sarah Payne
Summer Term – First half term	Mr Gower & Mrs Ruth Morgan (Miss Donna Davies)
Summer Term – Second half term	Miss Catrin Hughes & Mrs Sarah Payne

We would like to notify parents that occasionally staff may agree to administer medicines to children. **Where a parent makes a request for this support it must be accompanied by a completed form available from the main school entrance.**

We would like to remind you that children are expected to book school meals per half term. A change from meals to sandwiches (or vice versa) is done only at half and term breaks. Lunch money this year will be £2.45 per day (£12.25 per week). **Cheques for lunch money should be payable to "CCC" or "Ceredigion"**. All money sent to school must be in a sealed envelope with your child's name on it. Should you forget, there is always a supply of envelopes in the main school entrance. For parents who prefer to pay each half term, lunch money for this half term will be £95.55. If you think you may be eligible for Free School Meals please ask for more information in confidence. We would also like to remind all parents that we do not allow any peanut products in school as these are very dangerous to some of our pupils. We also support the County Healthy

Schools programme and promote healthy choices about what packed lunches should contain. Snacks for morning break (tocyn) should be fruit only. We will operate the Fruit tuck shop again this year with fruit being available at 35p per item.

**I would like to remind parents that although we had an excellent Estyn inspection last term, pupil attendance was raised as an issue for concern. We are required to take action to improve our attendance and this can only be done with your co-operation. We do not expect children who are ill to attend school. However, the number of unauthorised absences due to term time holidays has increased. Please make every effort to try to avoid holidays during term time as it does disrupt children's learning.**

As is always the case, please do not hesitate to contact us with any questions you may have regarding these or any other matters.

We are looking forward to an exciting and enjoyable school year!

Yours sincerely,



Beth Davies

### Staff at Comins Coch School September 2017

Bethan	Davies	Headteacher	Mandy	Daniel	Teaching Assistant FP
Sarah	Payne	Assistant Headteacher (Year 6)	Hawys	Hughes	Teaching Assistant FP
Catrin	Hughes	Teacher Year 4/5	Sian	Jones	Teaching Assistant FP
Lee	Gower	Teacher Year 3/4	Alison	Mason	Teaching Assistant FP
Ruth	Morgan	Teacher Year 3	Angharad	Evans	Teaching Assistant FP
Glesni	Roberts	Teacher Year 1/2 (Mon – Wed)	Nia	Giles	Teaching Assistant FP
Ceri	Callow	Assistant Headteacher (Year 1/2) (Wed – Fri)	Rachel	Griffiths	Teaching Assistant Year 1
Siwan	Davies	Teacher Year 1	Manon	Webb	Teaching Assistant (Part time) Year 6
Rachel	Roberts	Teacher Dosbarth Derbyn	Donna	Davies	Temporary Teacher Year 3
Elaine	Thomas	HLTA	Jane	Jones	Temporary TA Year 6
Adam	Lewis	HLTA			
Helen	Williams	Teaching Assistant ALN / Year 6	Sue	Hopkins	School Cook
Ellyw	Jenkins	Administration Assistant	Emma	Morgan	Catering Assistant / Breakfast club
Rachel	Gregory	Violin.	Sheila	Jones	Breakfast Club / Catering
Aidan	Hassan	Brass.	Jacqui	Ireland	Breakfast Club
Litona	Harries	Woodwind	Sylvia	Cummings	Breakfast Club
Pauline	Jones	Cello	Sian	Titley	Cleaner / Caretaker

### Term Dates

2017 – 2018

\* 23<sup>rd</sup> & 24<sup>th</sup> July are Inset days to be worked as 4 twilight sessions during the year. **Term will end on 20<sup>th</sup> July 2018.**

#### TERM DATES FOR PUPILS

Term	Begin	Half-term		End	Number of school days
		Begin	End		
<b>Autumn 2017</b>	Tuesday 5 Sept 2017	Monday 30 Oct 2017	Friday 3 Nov 2017	Friday 22 Dec 2017	74
<b>Spring 2018</b>	Monday 8 Jan 2018	Monday 19 Feb 2018	Friday 23 Feb 2018	Thursday 29 March 2018	54
<b>Summer 2018</b>	Tuesday 17 April 2018	Monday 28 May 2018	Friday 1 June 2018	Tuesday 24 July 2018	65
<b>Plus directed teachers' closure days Monday 4 Sept 2017 &amp; Monday 16 Apr 2018</b>					2
<b>TOTAL</b>					195